

PORT AND SOLID WASTE DEPARTMENT

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CHARLES J. LARSCHIED

PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, October 10, 2011**

at the Clarion Hotel, 200 Main St., Green Bay, WI.

The meeting was officially called to order by President Neil McKloskey at 11:30am.

Roll Call:

Present: President Neil McKloskey
Commissioner Craig Dickman
Commissioner Tom Klimek
Commissioner Ron Antonneau
Commissioner John Hanitz
Commissioner Hank Wallace

Not Present: Commissioner John Gower
Commissioner Bill Martens
Commissioner Bernie Erickson

Also present: Charles Larscheid, Brown County Port and Solid Waste
Dean Haen, Brown County Port and Solid Waste
Mark Walter, Brown County Port and Solid Waste
Kristen Paquet, Leonard & Finco PR
Doug Schneider, Green Bay Press-Gazette
Will Agen, private citizen

2. Approval/Modification – Meeting Agenda

Motion made by John Hanitz for Approval of agenda and modification, seconded by Craig Dickman.
Unanimously approved.

3. a. Approval/Modification of July 18, 2011 Meeting Minutes

Motion to approve minutes from last meeting on July 18 made by Craig Dickman, seconded by Tom Klimek. Unanimously approved.

b. Approval/Modification of September 12, 2011 Meeting Minutes

Motion to approve minutes and place on file from last meeting made by Craig Dickman, seconded by Hank Wallace. Unanimously approved.

4. 2012 Public Relations Plan

Dean Haen presented the 2012 public relations plan put together by the port and Leonard and Finco. The proposed Museum Port exhibit enhancements were also discussed. Past plans have focused on local public

awareness to educate the public on PCB dredging, Renard Island and Cat Island projects and how these projects were complicated and the public needed to be informed of the positive impacts the port generates. The Harbor Commission and staff both recognized the need to maintain the local public awareness and also promote the port for growth. Currently, port growth has been done through a separate advertising budget, but the 2012 plan will address both elements. The plan includes a proposal to enhance the museum exhibit, advertise in local, regional and state publication, sponsor a downtown Green Bay event and develop a exhibit for trade shows in addition to our public relations effort performed by Leonard & Finco. The proposed plan for \$46,600 was amend to \$39,100 with \$35,000 as budget from the Harbor Fee fund and the remaining \$3,100 redirected from other advertising to the plan's advertising less the Wisconsin Corporate Report. **Motion to approve the Port of Green Bay communications plan for 2012 with one modification to eliminate \$7500 for Corporate Report WI advertising, authorizing the budget at \$39,100, made by Craig Dickman, seconded by Hank Wallace.** Unanimously approved.

5. Cat Island – Update

Financial analysis from Schenck & Assoc. demonstrates that there is nominal risk to the county funding the project on its own and building the first west island. The engineering and financial analysis are essentially completed and ready to be presented to the Commission. The Corps side of the project is moving along, the Dredge Material Management Plan has been recently approved by Headquarters. The Corps also has \$6 million in GLRI funding for the project in 2012. The Port will be coming to a decision making point of continuing with a federal partnership or independently constructing the project. Craig Dickman requested staff prepare a road map and summary of the advantages and disadvantages of both options of advancing the project. It was decided upon that the decision is complicated enough to call a special meeting to discuss in detail. The special meeting to cover this issue is scheduled to be on Monday, October 24, 2011 at 11:30 am at the Brown County Port and Solid Waste Department conference room.

6. Bylsby Development - Update

When the county originally acquired this property in 2007, the Corps of Engineers determined that it was under their jurisdiction as a wetland. At the time the DNR determined that it was a wetland, but of very low quality. The Corp claimed that it was under their jurisdiction and that it would need to go through mitigation in order for Brown County to proceed with the fill on that property. The County then proceeded with trying to identify an existing County project for mitigation purposes. Recently, the Corps contact person has left the position and Brown County has revisited the issue with the Corp of Engineers using the pike spawning project on the West Shore for mitigation. During the process the Corps has now determined that the property is not in their jurisdiction, which means it is now under DNR authority. Brown County is now in the process of reintroducing the project to the DNR in order to get a wetland fill permit application approved.

7. Renard Island GLRI 2010 Grant Extension - Update

The existing grant from the EPA was due to expire in September 2011, however Brown County still had funds available for the project for both the contractor and administrative costs. The EPA offered to extend the grant through April 2012 so that more construction can be completed during the upcoming winter months.

8. Director's Report

- a.) The Cell tower fee payments from the city of Green Bay were reviewed. It was determined that a letter be sent by County Corporate Counsel to the City of Green Bay requesting that all rent owed to Brown County from 2007 to 2012 plus interest be paid to the County. **Motion to approve made by Hank Wallace, seconded by Craig Dickman.** Unanimously approved.
- b.) Harbor Commission to present Chuck Larscheid with a plaque for his 21 years of service to the County at the next Solid Waste Board meeting as well as a plaque for Chuck Rhyner for his years of service.

9. Audit of Bills

Motion to approve made by Craig Dickman, seconded by Tom Klimek. Unanimously approved.

10. Tonnage Report

September numbers show we are maintaining a 16% increase in tonnage over last year. The increase is mainly the result of increased petroleum products and recycled gypsum. If the remainder of this year continues as forecasted the 2011 tonnage numbers return to 2006-2007 levels. Limestone is one of the commodities that grew even during recession years and should move from negative to positive by the end of the year.

The question was brought up on whether the Port should convert the Foreign Trade Zone to the Alternative Site Framework. Dean Haen suggested that maintaining our current framework of the Foreign Trade Zone is in the Port's best interest. He also indicated that the Chamber of Commerce does help the Port in getting the word out to area and regional businesses on the availability of the FTZ and the Port's ability to transport products and raw materials for existing and new industries. It was suggested to invite the president of the Chamber of Commerce to give the Harbor Commission a brief overview of the types of business contact they do for the Port.

11. Such Other Matters as Authorized by Law

John Hanitz suggested to put a sign on I-43 off ramp to Webster Ave. identifying and bringing more attention to the Port. Tom Klimek asked if any progress has been made in replacing Mr. Larscheid.

Commissioner Antonneau also noted that Dean Haen is Interim Director and his salary is only partially allocated to the Port budget and that the Port Manager salary is being saved and will positively impact the Port budget.

12. Adjourn

Motion to adjourn made by Ron Antonneau, seconded by John Hanitz. Unanimously approved

Meeting adjourned at 12:59pm.

Neil McKloskey, President
Harbor Commission

Dean Haen, Interim Director
Port & Solid Waste Department